



# CITY OF LEMON GROVE

## CITY COUNCIL STAFF REPORT

**Item No. 2**

**Meeting Date:** June 4, 2019

**Submitted to:** Honorable Mayor and Members of the City Council

**Department:** City Manager's Office

**Staff Contact:** Mike James, Assistant City Manager

[mjames@lemongrove.ca.gov](mailto:mjames@lemongrove.ca.gov)

**Item Title:** Public Hearing to Approve the Inflatable Jumper Fee

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**Recommended Action:** That the City Council conducts a public hearing and adopts a resolution (**Attachment A**) approving the inflatable jumper fee of \$40.

**Summary:** On May 21, 2019, the City Council received a report detailing what an inflatable jumper program is, how it would operate in the City, and a draft Inflatable Jumper Policy that was subsequently approved by the City Council. While staff finalizes the application and other administrative documents to effectively implement the policy on June 1<sup>st</sup>, the final action item related to this program is for the City Council to conduct a public hearing that approves the inflatable jumper fee of \$40 per application.

**Discussion:** In March 5, 2019, staff presented a full report regarding the inflatable jumper program. A component of that program, which is the purpose of this report and public hearing, is to establish a full cost recovery fee to adequately manage the administrative processing costs incurred by City staff to oversee this new program. As a recap, the fee that is recommended adequately recovers all costs to implement the program. The general tasks that staff envisions will be needed to be performed are listed below along with the job title, number of hours and fully burdened hourly rate, with a total permit amount that staff is recommending.

Task	Job Title	Number of Hours	Hourly Rate	Total
Receive and Process Permit Application	Community Services Specialist	0.5	\$27.20	\$13.60
Post Permits On-Site	Facilities Tech II	1.0	\$27.85	\$27.85
<b>Total</b>				\$41.45
<b>Recommended Permit Total</b>				\$41.00
<b>Revised Permit Total</b>				\$40.00

During the May 21<sup>st</sup> meeting, the City Council directed staff to revise the final permit fee from \$41.00 to \$40.00 for simplicity when charging to future applicants. Staff has revised the permit fee as directed.

As previously discussed, staff has begun the education campaign to inform possible inflatable jumper patrons of the new policy, application process, insurance requirements, pre-qualified vendor list, and the anticipated fee (if it is approved). Staff will continue to market the program and mirror the program application start date with the fee effective date of July 1, 2019.

**Environmental Review:**

- Not subject to review  Negative Declaration  
 Categorical Exemption, Section | |  Mitigated Negative Declaration

**Fiscal Impact:** If approved, the new inflatable jumper fee will be established at \$40 per application effective July 1, 2019.

**Public Notification:** A notice of public hearing was duly noticed in the City’s newspaper of general circulation on May 23, 2019.

**Staff Recommendation:** That the City Council conducts a public hearing and adopts a resolution (**Attachment A**) approving the inflatable jumper fee of \$40.

**Attachments:**

Attachment A – Resolution

**RESOLUTION NO. 2019 -**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMON GROVE,  
CALIFORNIA, APPROVING THE INFLATABLE JUMPER FEE OF \$40**

**WHEREAS**, the City Council desired to learn more about an inflatable jumper program and how it would operate in the City; and

**WHEREAS**, a new inflatable jumper program will enhance the quality of life and safe guard open green space for all park patrons to enjoy each day; and

**WHEREAS**, a program will limit which parks may be used as well as the number of inflatable jumpers in each park; and

**WHEREAS**, by specifying the location of each inflatable jumper, the City is safeguarding existing City park infrastructure from being damaged; and

**WHEREAS**, in order to operate this new program at a cost neutral basis, the City Council finds it in the public interest to approve an inflatable jumper fee of \$40 per application.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Lemon Grove, California hereby:

1. Approves the \$40 fee per inflatable jumper fee effective July 1, 2019; and
2. Authorizes the City Manager or her designee amend the Fiscal Year 2019-2020 Master Fee Schedule to include said fee.

**PASSED AND ADOPTED** on \_\_\_\_\_, 2019, the City Council of the City of Lemon Grove, California, adopted Resolution No. \_\_\_\_\_, passed by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
**Racquel Vasquez, Mayor**

**Attest:**

\_\_\_\_\_  
**Shelley Chapel, MMC, City Clerk**

**Approved as to Form:**

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**Kristen Steinke, City Attorney**